



Linacre Nursery & Primary School

'Success for all'

<http://www.linacreprimary.co.uk/>

Follow us on Twitter— @linacreprimary

Headteacher: Miss E. Gunnion.



Linacre Primary School

Thornton Road,

Bootle,

Liverpool

L20 5ED

Telephone: 0151-922-1466

admin.linacre@schools.sefton.gov.uk



The teaching staff, governors and pupils welcome you to Linacre Primary School. Here at Linacre, we provide a warm and welcoming environment where children flourish and reach their full potential. Pupils are provided with a rich, exciting curriculum where their voices are heard, as well as each child being recognised for individual strengths and talents.

We have high expectations of our pupils to ensure that they are equipped for the future. We are proud of our newly renovated building, and we are sure that you will be too. If you have any further questions, or would like to arrange a visit to the school then please contact our school office on the details above.

2023—2024 Prospectus



School Vision

Success for all



Our vision of Linacre Primary School is of an exciting environment where children are challenged to the best of their ability. Staff work in partnership with the children, parents/carers, governors and community to make our area the best that it can be.

Children will become thoughtful and responsible young people who respect themselves, those around them and their environment.

Linacre Primary school gives every child the opportunity to achieve personal success and to develop a lifelong love of learning in a happy, caring and positive environment.

By promoting an ethos where all pupils feel secure and confident, children and adults are inspired to learn and succeed.

Mission Statement

Linacre will develop happy, secure children. We will nurture every individual to fulfil their potential so that they can make a positive contribution to both the school and wider society.





General Background

Linacre Primary School is a Primary School located in the North of Liverpool, a short walk from Bootle New Strand. The main school admits children aged 5-11 years. It also has a morning nursery facility which caters for children aged 3-4 years.

Admissions Policy

Nursery Admissions

Our Nursery caters for children aged from 3-4 years old in the morning time. This covers the 15 hours free childcare which the government offers. Children are currently admitted as soon as they reach their 3rd birthday. Parents requesting a place in our Nursery Class are asked to complete an application form, which is available from the school office. Please be aware that being accepted for Nursery does not necessarily secure a Reception place.

School Admissions

We follow Sefton Council's guidelines with regards to admissions. These are available on <https://www.sefton.gov.uk/>

All admissions need to be made via the Sefton Council website or through Bootle Town Hall. A Reception Class meeting is held at the start of the year to inform parents of routines at school. This is to ensure that pupils settle in well, as well as it being an opportunity for you to ask any questions.

Secondary School admissions

Towards the end of their time at Linacre Primary School, pupils will have the opportunity to visit various secondary schools in the area. Once a place is secured, transition meetings are arranged with staff at the secondary schools to exchange information with Year 6 class teachers. The admissions policy is the same as the Reception Class admissions policy and should be done through Sefton Council. Their guidelines are available on the website above.



Staffing Structure

Senior Leadership Team

Miss E Gunnion—Headteacher.

Mrs J Cliffe —Assistant Headteacher

Mrs A Hunt—KS2 Lead

Teaching Staff 2023—2024

Blossom Class (Nursery and Reception) - Miss B Farrell

Oak Class (Year 1 and 2) - Mrs S Crato

Olive Class (Year 3) - Mrs J Cliffe and Mrs Seddon (Miss Atherton covering)

Maple Class (Year 4 and 5) - Mrs N Jones

Willow Class (Year 5 and 6) - Mrs Hunt

Teaching Assistants

Miss V Yule

Mrs B Roberts

Mrs S Curran

Mrs J Palombella

Miss Aitchison

Miss Ross

Miss McClean

Miss Halford

Mr Simmons

Pastoral

Mrs Partington

SENDCo

Miss E Williams (Covering Miss L Abram's maternity leave)

School office

Mrs T Morrison (Office Manager)

Mrs K Edwardson

Miss S. Roseburgh

Site Manager

Ms P Lehane

Lunchtime Supervisors

Mrs A Nugent

Mrs B Roberts

Miss K Moore

Mrs J Jackson

Mrs K Harrison

Cleaning staff

Mrs J Jackson

Miss I Dewsbury

Mr S Bowen



The Governing body

The governors are an important part of Linacre Primary School. They are responsible for the major decisions of the school, as well as working hard to ensure that the school runs successfully.

Miss E Gunnion—Headteacher.

Brenda Lane

Neil Prince

Catherine Ramsay

Clare Forsyth

Kevin Sexton

Jen Staunton

Emma Hart





School expectations

Medicine / Asthma

Please make us aware of any medical issues that your child has. We send out a contact form at the start of the school year, which has a section asking you to record any medical problems that we need to be aware of. Please note that we can only administer medicine for long term medical issues, where we would then need to meet with you to write a care plan. For other medication, you would need to make arrangements with the school office to come into school to give this to your child.

Please ensure that brand new inhalers are sent into school labelled and given to the Class Teacher at the beginning of the academic year. These will be kept safe in school.

Attendance

The school days starts at 8:45am and finishes at 3:00pm. To ensure that your child makes the best progress, they need to be in school everyday and on time. If for whatever reason you arrive after the door closes at 8:55am, you will need to go through the office and sign in. Please contact us if your child is absent from school so that we note down the reason for our records. If we are concerned about your child's attendance, we will contact the Education Welfare Officer through Sefton Council. This is to help support you in getting your child into school. Class trips are arranged at the end of the school year for the class with the best attendance. We also have planned Golden attendance week with prizes to reward good attendance.

Appointments with class teachers

If you need to speak to your child's Class Teacher, please arrange directly through them at the end of the school day, or alternatively speak with the school office to make an appointment. We encourage you to raise any concerns with us to help and support your child.

Behaviour

At Linacre, we have 3 very clear rules :

Look after yourself

Look after each other

Look after our school

These rules, along with our Golden values, are central to behaviour across Linacre. We have a range of rewards across school to encourage positive behaviour, including Class Dojo, positive texts home and weekly certificates. There are behaviour sanctions to address any behaviour issues, including time-out. Parents may also be invited into school to discuss any concerns with regards to behaviour.



Uniform

We have a strict uniform policy from Reception—Year 6. If there is a reason why school shoes cannot be worn, then we will provide your child with a pair of black school pumps. We also ask that you clearly label your child's uniform with their full name and class. Nursery pupils also have a uniform, which consists of a white polo shirt, a school jumper and tracksuit bottoms, with comfortable shoes. All of our uniform can be purchased from Paul's Place facing Bootle New Strand.

School Uniform

Boys

Grey trousers

White polo shirt

Turquoise school jumper with badge

Grey or black socks

Black leather shoes—**No trainers**

Girls

Navy blue and turquoise school kilt or grey trousers

White polo shirt

Turquoise jumper or cardigan with badge

Black, flat shoes.—**No sandals or trainers.**

During the summer months, girls may wear a green/white gingham dress with a turquoise school cardigan (as above).

PE Kit

All children from Year 1 up to Year 6 need to have a PE kit in school. Please ensure that your child has the following:

Navy blue shorts

White polo shirt

Black pumps.

During winter months, pupils are free to bring in navy blue tracksuit bottoms, and will be able to wear their school jumper over the top of their t-shirt.

Pupils in Year 3—Year 6 will participate in swimming lessons and will need a swimming costume/swimming trunks, along with a swimming cap and a towel.

Jewellery should not be worn at any time. This is for health and safety reasons. Children may wear plain studded earrings, however these will need to be taken out at home on days that children have PE or swimming.



Our curriculum

We follow the Early Years Foundation Profile for Nursery and Reception children. Children aged Year 1—Year 6 must follow the National Curriculum. For more information about this, please visit—

<https://www.gov.uk/government/collections/national-curriculum>

Reading and Phonics

All pupils Reception upwards use the 'Read, Write, Inc' Phonics programme. We also send home copies of the books that the children use in school to practise their reading at home. The children will also study a range of high quality story books to help their reading and writing skills. Phonics videos are sent home weekly as homework.

Mathematics

Mathematics is taught daily. Pupils have opportunities to practise their number skills and to solve problems in a variety of different situations, using a variety of different equipment. The children also use an online programme named 'Times table rockstars' which gives them opportunities to practise their number skills. The children are able to access this at home as well.

Science

The children are able to plan and carry out their own scientific experiments. They look at the three areas of science—biology, chemistry and physics. They will have frequent opportunities to plan and evaluate their own experiments.

ICT

We have a wide range of ICT resources including Ipads, Desktop computers, Interactive Whiteboards. The children have frequent opportunities to practise their computing skills using these. Our main Computing Scheme is Purple Mash.

PE

The children have a variety of opportunities to enter sporting competitions and events. We also take part in the daily mile, otherwise known as 'Linacre 10'. There are a variety of sporting after school clubs

Religious Education

We follow the Sefton Council syllabus for Religious Education. We educate children about different cultures and religions.



Our curriculum

Homework

Nursery and Reception receive talk and practical based homework along with some phonics work at home. Year 1—Year 6 will be provided with project work which they will complete over half a term. Children who receive daily phonics lessons will be sent phonics videos home to revise the sounds that they have been learning in school. They are also expected to read each night. For KS2 pupils, they will receive weekly spelling, grammar and mathematics homework.

Pastoral Support

The Sunshine Room

We have a sensory space that we use for pupils who need emotional support, as well as well-being sessions, play therapy and mental Health Sessions ran by Alder Hey.

Social and emotional support

We provide a range of social and emotional support. Our pastoral lead is highly skilled and is able to signpost parents and carers to the appropriate services.

We also provide a range of interventions in school, including Play Therapy, work from Alder Hey's Mental Health Team, work from Sefton's Community Youth Connector Team and tailored learning mentor support from our Pastoral Officer, Mrs Partington.



Organisation of the school

Breakfast club

For a small charge, we offer a breakfast club for Reception—Year 6 which runs from 8:00am—8:45am where your child will be provided with a piece of toast or a bagel and a drink. The children can take part in a range of sporting activities. Places should be booked in advance via the school office.

After school Clubs

There are a variety of after school clubs available for pupils, which are voluntarily run by members of staff from school. This includes: film club, football, construction, computer club, street dance, stay and play. Please see a member of staff for further details.

Important times

The school day starts at 8:45am and finishes at 3:00pm. A member of staff will be on the Classroom entrances should you have any queries or need to forward any important messages. If you need to speak directly with the class teacher, you will need to make an appointment. Nursery children start at 8:45am and finish at 11:45am. It is important that you collect your child on time.

Our building

We are fortunate enough to have a beautiful, Victorian building. However, only 5 years ago, we modernised the inside of our building. Reception has a newly renovated classroom area. There is also a newly decorated KS1 area, which is situated downstairs, and a newly decorated KS2 area. We have a foundation stage unit where Nursery and Reception are able to use a wide range of resources to support them with the Early Years Foundation Stage curriculum.





Other Information

Holidays during term time

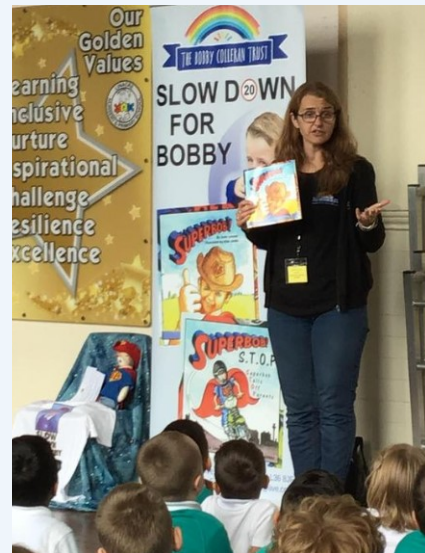
Holidays during term time cannot be authorised. Taking your child on holiday during term time can result in a fixed penalty notice. Please see our website for further information.

Charging

Legally we do not charge for equipment or materials during school hours to aid your child's learning.

Voluntary payments

When day visits are planned through school, we ask that parents support us by contributing towards day and residential visits. This is to cover access to visits, transport, food and lodging. Without your continued support, we would have to reduce the number of visits throughout the year.





Safeguarding

Security

The security of Linacre Primary school and safety of your children is very important. Our building is fitted with electrical locking, which requires fob access to open. To monitor the safety of the building, we also have 24 hours CCTV surveillance. This is to make sure that your children are safe and secure. We have a site manager who also lives on site. Sefton Arc are also contracted to support us with the security within the grounds.

Collecting children from school

We have a responsibility to make sure that all pupils in our care are safe. Pupils are only allowed to leave the premises with a responsible adult. If you require a different person to collect your child, then it is important that you notify us as soon as possible. Year 5 and Year 6 children can walk home on their own if we have your permission in writing. Please also make the office aware if your child needs to leave early during the school day. Children should be collected from their classroom door at 3:00pm prompt. A £10.00 fine will be imposed for persistent late collections.

Emergency contact details

It is important that we have up-to-date contact details in case we need to contact you in an emergency. Please inform us if you move house or change your telephone number. We often update parents via text message so it is important that we have your correct details.

Bullying

A copy of our anti-bullying policy can be downloaded from our school website. The policy is continuously monitored. Any incidents of bullying are dealt with immediately with a zero tolerance approach to any form of bullying within school. The children are educated on the different types of bullying through our school curriculum. Any incidents of bullying should be reported to your child's class teacher or Headteacher.

Administering Medication

Our school policy is that we can only administer medicines to children who have an ongoing illness and have a care plan in place. The care plan will be written up by both parent/carer and a member of the Senior Leadership Team. Medicines are locked away in a cupboard with the medication clearly labelled with the child's name.



Safeguarding

Hospital Visits

If your child has to be hospitalised for whatever reason, we can arrange for work to be sent home. If it is a planned visit, we ask that you send the letter with the appointment confirmation into the school office. We follow the advice of the healthcare professionals of when it is suitable for your child to return to school.

Child Protection

The safety of pupils is very important to the staff at Linacre Primary School. We have a duty of care to follow Child Protection procedures, and to refer any concerns to Sefton Children's services. A copy of the Safeguarding policy can be downloaded on our school website. Our school's designated Safeguarding leads are Miss Gunnion, Mrs Forshaw, Mrs Cliffe and Mrs Hunt should you have any concerns. Alternatively, you can speak with your child's class teacher.

Special Educational Needs

SEN

If you have any concerns about your child, or if you are new to school and need to discuss specific needs about your child, please speak to your class teacher in the first instance. Our Special Educational Needs and Disability Coordinator is Miss L. Abram (Miss E Williams in her absence). She can be contacted on 0151 922 1466. Alternatively, call into the office to make arrangements to meet with her.



Communication

Parents Evening

We have a parents evening meeting at the end of the first half term of the school year. This allows parents to raise any concerns and to ask any questions to their child's new class teacher. The second parent's evening takes place in February which gives class teachers and parents an opportunity to come together and discuss the progress of the children. Written end of year reports are sent out in July.

Text messaging

We use the Teacher2parent text messaging service to communicate with parents, therefore it is important that we have up-to-date contact details on file.

Social Media and our School Website

Linacre Primary School is on Twitter—Please follow us at— @Linacreprimary for school updates and the latest information. You can also follow us on Instagram and Facebook. We use Class Dojo to celebrate the children's work and to share any important messages.

For up-to-date policies and information you can also visit our website—

<http://www.linacreprimary.co.uk/>

Complaints procedure

In the first instance, we encourage you to speak with your class teacher regarding any complaints that you may have. If you are unhappy with anything in school then you can arrange an appointment with Miss Gunnion the Headteacher. Any complaints that you wish to be made to the Chair of Governors should be addressed to Mrs Brenda Lane, Vice Chair of governors and handed into the school office.

